

Ilmington Parish Council

To: Cllrs Karen Peachey, Chris Plyming, Lara Lowe, Malcolm Lowe, and Martin Underwood.

AGENDA FOR THE ORDINARY MEETING OF ILMINGTON PARISH COUNCIL ON 24 April 2025, 7:30PM

You are hereby summoned to attend this meeting of the above named council, to be held at Ilmington Community Shop, Grump Street, Ilmington, Shipston CV36 4LE.

Dated this day, 14 April 2025

Pauline Rigby

Pauline Rigby, Clerk to the Council

The business to be transacted at the meeting is as follows:

1. Apologies for Absence

2. Declaration of Interests

3. County and District Council Reports

4. Public Forum: *Members of the public are invited to address Council on any relevant matter for max. 3 minutes per person. 15 minutes in total is allocated to this item.*

5. Tennis Club Presentation

Chairman of the Tennis Club to present outline of proposal for a Padel court.

6. Confirmation of Minutes

To confirm and sign the minutes of the meeting held on 27 March 2025.

7. Planning Applications:

7.1 To report planning decisions at variance with the views of the Council.

To agree responses to planning applications:

7.2 [25/00410/FUL](#): Demolition of a conservatory and previously added side extension. Replacement extension to form an open plan kitchen/dining area and proposed side extension to form a garage. [...]. At Cross Leys Farm, Cross Leys, Ilmington, Shipston-on-Stour CV36 4RT. *Comments by 23 Apr*

7.3 DISC/00142/25: Discharge of conditions (stone samples) for [24/02646/LBC](#): Shady Side - Erection of oak framed garden room extension. *Comment by 25 Apr.*

7.4 To consider any applications notified since publication of the agenda.

8. Review of Ilmington Neighbourhood Plan

To consider forming a Working Party to review the Ilmington Neighbourhood Plan.

9. Ilmington Road Safety Group

To receive a report from Ilmington Road Safety Group and consider actions arising.

10. Grace's Playground

10.1 To receive the routine inspection report(s) and consider any actions arising.

10.2 To consider quotations for playground sign(s) acknowledging donors.

11. Ilmington Playing Fields

11.1 To consider event application for Ilmington School Sports Day on 1st July.

11.2 To discuss any outstanding issues in relation to Tempo Events on 4 May.

12. Ilmington Pavilion

12.1 To receive the Pavilion H&S Risk Assessment and consider actions arising.

- 12.2 To consider quotations for a fire risk assessment.
- 12.3 To report purchase of soap/towel dispensers and washroom consumables from Direct365 at a cost of £187.43 and batteries/key safe from Screwfix for £26.78.
- 12.4 To consider quotations for deep cleaning the kitchen and/or whole Pavilion.

13. Finance & Admin:

- 13.1 To approve the bank reconciliation to 31 March 2025.
- 13.2 To receive the budget monitoring report to the year end.
- 13.3 To approve payments as per the schedule below.
- 13.4 To approve transfer of funds to Equals Money account.

14. Internal Audit

To consider the Internal Audit Report and recommendations.

15. Annual Governance & Accountability Return

- 15.1 To receive the Annual Internal Audit Report.
- 15.2 To approve for signing the Annual Governance Statement.
- 15.3 To approve for signing the Annual Accounting Statement.
- 15.4 To confirm the period for the exercise of public rights from 3 June to 14 July.

16. Correspondence: To receive and consider any actions arising:

- 16.1 Wildlife Group proposal "Towards a Biodiversity Action Plan for Ilmington"
- 16.2 Request for permission to alter path that leads to Ilmington Community Shop.
- 16.3 Planting a tree to celebrate the 100th anniversary of the Horticultural Society.

17. Member Reports (for information only)

Report(s) by any members who attended any meeting or event on behalf of Council.

18. Future Agenda Items (for information only).

To receive information about future items of business. Already noted: Pavilion keys.

19. Annual Parish Meeting

To confirm arrangements for the Annual Parish Meeting in May.

20. Next Meeting

Thursday 29 May 2025, 7:30pm in Ilmington Community Shop Café.

Payments list

Date	Payee	In respect of	Amount
01-Apr	WALC	Membership	£ 334.60
01-Apr	Rialtas Business	Accounts software	£ 243.60
03-Apr	CloudNext ‡	Domain hosting	£ 9.58
03-Apr	Acorn Analytical	Asbestos survey	£ 354.00
04-Apr	Screwfix ‡	Key safe, batteries	£ 26.78
05-Apr	Direct365 ‡	Washroom supplies	£ 187.43
05-Apr	Simon Healey	Mowing	£ 432.00
07-Apr	Jane Wileman *	Cleaning	£ 89.50
09-Apr	Waterplus*	Water charges	£ 74.96
12-Apr	Jane Olds	Internal audit	£ 260.00
12-Apr	Microsoft ‡	Exchange Online	£ 3.96
15-Apr	Asda Mobile ‡	SIM only bundle	£ 5.00
30-Apr	Unity Trust Bank	Account fee	£ 6.00
30-Apr	Staff costs	April payroll	£ 648.46
* Already paid ‡ Paid by card.			TOTAL £ 2,675.87